

Academic Assessment Committee Meeting Minutes

October 8, 2019 – 3:00 pm

President's Conference Room, 239 Tigert

Present: Timothy Brophy, Erik Black, Margaret Fields, Melissa Johnson, Teresa Mutahi, Toby Shorey, Avner Sidi, Laura Spears, and Christine Voigt

Absent: Lily Lewis, Cathy Lebo, Angela Lindner, Lee Morrison and Jinying Zhao

- 1. Welcome:** Dr. Brophy began the meeting by welcoming everyone and introductions were made.
- 2. September 10, 2019 Meeting Minutes: Approved** - Ms. Christine Voigt moved to approve the minutes, Dr. Laura Spears seconded the motion, all were in favor and the minutes were approved.
- 3. AAP Approvals Requests:**

Team I – Sport Event Management Grad Certificate – Recycled
This request was recycled because the committee proposes to the department to include language in the academic assessment plan that indicates each assignment will be graded according to the courses grading rubric. Then that percentage will be used to compare against the grading rubric to determine the degree to which the SLO has been achieved.

Dr. Teresa Mutahi moved to recycle, Dr. Erik Black seconded the motion and all members approved the motion.

Team II – UG Sport Management Certificate – Recycled
This request was recycled because the required vs. the elected courses, no indication as to how the course is measured on the rubric and the assessment cycle chart is longer than three years.

Dr. Erik Black moved to recycle, Dr. Laura Spears seconded the motion and all members approved the motion.
- 4. Discussion:** SPC2608, AEC3030C, AEC3033C, ENC3254, ENC2210
The committee discussed reviewing the website guidelines regarding percentage of course grades that grades being used to measure a SLO. A sub-committee was formed of the following people Drs. Margaret Fields, Laura Spears and Christine Voigt to review the guidelines.
- 5. Quest Assessment Task Force** – Dr. Brophy discussed with the AAC committee the ideas and goals that he presented to the Quest Task Force.
- 6. 2020 UF Assessment Conference:** Dr. Brophy informed the committee that the call for papers has been issued for the conference on March 12th.
- 7. Next meeting:** November 12th, will be electronically voting, due to the Student Success Summit.

Meeting adjourned at 4:15 p.m.